C A P T A S A

A MULTIDISCIPLINARY ADDICTION CONFERENCE

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David Thomas, Executive Director

September 25, 2023

RE: CAPTASA Conference 2024

Dear Exhibitor:

This letter is to confirm with you the dates of the 23rd annual CAPTASA Conference in Lexington, Kentucky, to be held January 26-27, 2024 at the Embassy Suites UK Coldstream. The conference will begin on Friday at 8:30 a.m. and will close on Saturday at 4:00 pm.

I believe we have allotted excellent and adequate space for each exhibitor, and we have allowed considerable time for interaction between the exhibitors and the participants in the program.

The exhibitors' space will be available for set up beginning on Thursday afternoon 4-8 PM, January 25.

You will be provided one six-foot skirted table and two chairs. There is no backdrop and extension cords are available for \$15.00 each. If you have any special needs for your exhibit note those requests on the enclosed invoice.

The exhibitor's fee is \$600, which will include the exhibition space and one attendee to the conference. Any additional individuals wishing to attend <u>must</u> pay the registration fee and all individuals attending must be listed on the form as well.

Please be aware that **SPACE IS LIMITED**. If you do wish to exhibit please notify me **AS SOON AS POSSIBLE**.

We are grateful that you may choose to be with us at our conference. We feel it will be an excellent presentation, and we hope to have a very large and influential group of participants.

The quickest and easiest way to register and secure your space is to complete the "Exhibitor Invoice" @ CAPTASA.org.

I look forward to seeing you; please call if you have any questions.

Best Regards,

David

David Thomas Executive Director, CAPTASA, Inc david@captasa.org